

The Board of County Commissioners Of Riley County, Kansas

The Regular meeting of the Board of County Commissioners met at the Riley County Plaza East Building January 13, 2003 with the following members present:

Bob Newsome, Chairman; Alvan Johnson, Vice Chairman; and Rich Vargo, County Clerk.

8:30 Swearing in Mike Kearns, David Stutzman, and Meryl Wilson

Charlotte Shawver, Register of Deeds; Greg McHenry, Business Specialist; Sam Schmidt, Appraiser; Barbara Withee, Lyndal Nyberg, and Jan Kruh –League of Women Voters; Kathy Carpenter, Legal Assistant, Attorney's Office; Mike Kearns; Jim Williams; David L. Stutzman; Stan Morgan, Counselor/Director of Administrative Services; Frank McCoy, Director of Community Corrections; Monty Wedel, Director of Planning and Development; Bill Lansdowne, Director of Information Systems; Janet Dean, Human Resources Coordinator; and Hjerda McAllister, Administrative Assistant, attended.

Vargo swore into office Michael B. Kearns, County Commissioners District 1; David L. Stutzman, 21st District Judge Division 3; and Meryl D. Wilson, 21st District Judge Division 2.

Public Comment

Johnson moved to approve the minutes of January 9, 2003 as amended. Kearns seconded. Carried 3 -0.

9:00 Business Meeting

Sandra Kearns; Terry Holdren, Assistant County Attorney; Kathy Carpenter, Legal Assistant, County Attorney's Office; Mark Scott, Manhattan Mercury; Jan

KruhandLyndalNyberg, LeagueofWomenVoters; DanHarden, Directorof
PublicWorks/CountyEngineer; RodMeredith, AssistantDirector ofPublic
Works/ParksDirector; JeffMathis; CindyVolanti, AdministrativeAccountAnalyst;
JanetDean, HumanResourcesCoordinator; JohnetteMueller, Budgetand
FinanceOfficer; JonBrake, FreePress; andBenKearns, attended.

Newsom moved to appoint Alv an Johnson as the Chairman of the Riley
County Commission for 2003. Kearns seconded. Carried 3 -0.

Newsom moved to appoint Mike Kearns as the Vice Chairman of the Riley
County Commission for 2003. Johnson seconded. Carried 3 -0.

Newsom moved to approve the following list of official depositories eligible
to receive Riley County funds in 2003:

Capitol Federal Savings and Loan, Manhattan
Commerce Bank, Manhattan
Community 1st Bank
First Savings Bank, Manhattan
Fort Riley National Bank, Fort Riley
Intrust Bank, Manhattan
Kansas State Bank, Manhattan
Landmark National Bank, Manhattan
Leonardville State Bank, Leonardville
Riley State Bank, Riley
Sunflower Bank, Manhattan
UMB Bank, Manhattan

Kansas Municipal Investment Pool

Kearns seconded. Carried 3 -0.

Kearns moved to sign the Certificate of Substantial Completion for the roof
repairs to the Riley County Courthouse and Carnegie Building located at 100 and
105 Courthouse Plaza. Newsome seconded. Carried 3 -0.

Newsom moved to sign the Contract Agreement with Vance Brother's, Inc.
for the modified slurry seal project, which includes work on Scenic Drive, Tuttle

Cove Road, and the Riley County Museum parking lot in the amount of \$122,087.00 to be funded by Capital Improvement Projects (CIP) fund. Kearns seconded. Carried 3 -0.

De and discussed the Teen Court Coordinator status change to a grade 9. Deans said the proposed \$14.44 per hour includes a step and cost of living increase.

Newsome said the Riley County Personnel Action Forms sheet should reflect that when the grant ends the position ends. Newsome said while he agreed with the grade, but suggested we did not approve the step and COLA increase with the current freeze.

The Board of County Commissioners signed a Riley County Personnel Action Form for Jennife Lynn Trombla, status change, as a Teen Court Coordinator, in the County Attorney's Office, at a grade 9 step 1, at \$14.19 per hour, effective January 1, 2003 (when grant funds end the position ends).

The Board of County Commissioners signed a Riley County Personnel Action Form for Barbara Drown, a Real Estate Appraiser II, in the Appraiser's Office, for Separation from County Service, effective December 31, 2002.

Kearns moved to sign the Request for Reimbursement for Project Impact in the amount of \$72,772 .44. Newsome seconded. Carried 3 -0.

9:30 Press Conference

Cheryl Collins, Museum Curator; Mark Scott, Manhattan Mercury; Will Regdin, KMAN; Johnette Mueller, Budget and Finance Officer; Lynda Nyberg, League of Women Voters; Cindy Volanti, Administrative Account Analyst; and Stan Morgan, Counselor/Director of Administrative Services, attended.

C. Collins reported that Dr. Craig Miner, Distinguished Professor of History at Wichita State University, will speak to the Riley County Historical Society on his new book "Kansas: The History of the Sunflower State, 1854 - 2000" on Thursday, January 23, 2003 at the Blue Valley Methodist Church, 835 Church Avenue, Manhattan. Dinner will begin at 6:30 p.m. and the cost is \$10.00. Reservations for dinner must be made by January 16, 2003 by calling 565 - 6490. The program will begin about 7:00 p.m. The program is free and reservations are not necessary to attend the program. Dr. Miner will be available to sign his book after speaking. The public is invited and welcome to attend.

Vargo stated the filing and withdrawal deadline is 12:00 (noon) on January 21, 2003.

Vargo stated the Primary Election is February 25, 2003 and the General Election is April 1, 2003.

Vargo said advanced voting for the Primary Election begins February 5, 2003.

Newsome stated during the good economy the State gave us back \$900 million dollars. Newsome said now the State is short \$900 million dollars.

Newsome said in budgeting, we have to look at 4 - years. Newsome said Riley County will review the 2002 carryover and how it will effect the 2003 and 2004 carryovers.

Newsome said throughout history City and County government have budgeted better than State and Federal Government.

Newsome said the 2002 shortfall of \$201,000.00 should be made up by the departments reducing expenditures.

Newsome said the January – June shortfall of \$300,000.00 should be made up by reducing all agencies and departmental budgets and appropriations by 1.74%.

Newsome said the last half of Riley County's 2003 budget adjustments will then be addressed after the legislative session ends.

Newsome said he would like to cut all out-of-state travel for the rest of the year, freeze all positions for 90 days and evaluate if the position is necessary.

Newsome said maintaining personnel morale is important and he is in favor of retroactively approving the personnel's 2003 step and cost of living increase.

Newsome said Riley County should park vehicles on Riley County property and delay computer purchases.

Newsome said employee training will need to be reviewed.

Newsome said temporary services such as Manpower services and overtime should be reviewed.

Newsome stated capital projects could be delayed and mowing of roads could be reduced or eliminated.

Newsome said a review of department staffing will also need to be addressed.

Johnson stated his priorities for the next 12 – 14 months are as follows:

1. Demand transfers budget shortfall.
2. Development of the 2004 budget with potential revenue shortfalls.
3. Place a question on the April ballot to close the Memorial Hospital as a County hospital.
4. ½ cent sales tax on improving roads and bridges and moving forward through financing or waiting until revenue begins.

5. Reorganization of County for efficiency.
6. Look at hosting a couple of County Commission meetings at the north end of Riley County.
7. A more formal process in Riley County in addressing complaints.
8. Look at how Riley County Police Department is levied and treat the levy as Riley County Police Department being a separate municipality.

10:00 Rich Vargo, County Clerk

Johnette Mueller, Budget and Finance Officer; Stan Morgan, Counselor/Director of Administrative Services; Lynda Nyberg, League of Women Voters; and Richard Jahnke, attended.

Vargo presented the 2002 year-to-date budget and expenditure reports.

Newsom moved to sign the letter notifying Blue Cross and Blue Shield of Kansas that Riley County will be changing their group health plan effective February 1, 2003. Kearns seconded. Carried 3 -0.

10:40 Dan Harden, Director of Public Works/County Engineer and Road

Meredith, Assistant Director of Public Works/Parks Director

Kelly Briggs and Alvin Williams, Konza Water Advisory Committee; and Chuck Heinz, Traffic Control Supervisor, attended.

Newsom moved to credit the debt payment portion of the Energy Center Konza County Water Benefit District account \$1,563.44. Kearns seconded. Carried 3 -0.

Heinz asked the Riley County Commission to consider hosting the Work Zone Memorial Expo and placement of names of John Hatch, Jr. and Freddie C. Tilton on the memorial.

The Riley County Commission suggested asking for donations to fund the event from businesses and organizations.

The Riley County Commission suggested contacting the State to see if the State or other counties are interested in participating in hosting the Work Zone Memorial Expo.

Kearns pointed out the application included a hold harmless agreement and application of Virginia Law that concerned him and requested the County Counselor to look into them.

Kearns also pointed out a permanent plaque commemorating the deaths of Riley County Work Zone workers should be established.

Kearns moved to sign the Preventive Maintenance Contract with Thermal Comfort Air for heating, ventilating, and air conditioning for 2003 for the Courthouse Office Building in the amount of \$3,600.00, the Carnegie Building in the amount of \$1,350.00, the Courthouse in the amount of \$4,900.00, and the Courthouse Plaza East in the amount of \$2,750.00. The Riley County Commission will place the contract up for bid in 2004. Newsome seconded. Carried 3 -0.

Hardend discussed the NACo Achievement Award Program.

Newsome moved to solicit the Department Heads for NACo Achievement Award Program application possibilities, and then instruct the staff to submit those applications the Board wishes to submit – the Roads and Jobssale tax initiative, the Board of County Commissioners' use of the Department Head Committee, the Board of County Commissioners' use of the Budget Committee. Kearns seconded. Carried 3 -0.

Hardend discussed the Riley County Office Building cooling tower replacement stating that in his opinion it was rusted out and drip to fail. Kearns

pointed out this would adversely affect the computers in the County Office Building Complex.

Newsom moved to instruct the Public Works Department staff to advise the Board for the replacement of the Riley County Office Building cooling tower with the cost for the replacement being paid from the Capital Improvement Projects (CIP) fund. Kearns seconded. Carried 3 - 0.

11:30 Cheryl Collins, Museum Curator

C. Collins discussed the Kansas State Sesquicentennial Committee she was appointed to by Kent Glasscock.

C. Collins discussed the State Reading Committee she is on developing a reading program on the Territorial Assessments Sesquicentennial.

C. Collins discussed the Manhattan Area Depot Committee.

C. Collins said the Wolf House renovation project completion date is difficult to project.

C. Collins discussed how the budget cuts have effected the Kansas State Historical Society.

1:15 Stan Morgan, Counselor/Director of Administrative Services

• Administrative Work Session.

Shelly Williams, Juvenile Services Supervisor/Juvenile Justice Authority; Frank McCoy, Director of Community Corrections; Lyndal Nyberg, League of Women Voters; and Johnette Mueller, Budget and Finance Officer, attended.

McCoy discussed the changes in 2002 to the method of payment formula for the North Central Kansas Regional Detention Center.

Kearns stated Riley County needs to determine how many days we used the service in 2002.

2:00 Discussion of prescription costs for inmates

Mike Watson, Director of Riley County Police Department; Johnette Mueller, Budget and Finance Officer; Suzie Smith, Administrative Analyst; Lyndal Nyberg, League of Women Voters; and Barry Sarvis, attended.

Morgan discussed prescription drug costs for inmates housed in the Riley County Law Enforcement Center.

Sarvis said he has been involved in the procurement of supplying medicines for inmates for 20 - 25 years.

Sarvis said the increases in cost many times can be attributed to just a few inmates that need high cost drugs with no generic equivalent.

Watson said the Riley County Police Department staff does check to see if the inmates have health insurance or if they have Veterans benefits available.

Watson said Barry's does provide great service that others may not provide.

Watson said that unless another vendor can provide the same service at a significant cost reduction he would like to continue doing business with Barry's.

Barry said he always uses a generic substitute when it is available.

The Riley County Commission asked Watson to work with Suzie Smith.

2:30 Budget Committee – Johnette Mueller, Budget and Finance Officer; Eileen King, County Treasurer; Dan Harden, Director of Public Works/County Engineer; Stan Morgan, Counselor/Director of Administrative; Rich Vargo, County Clerk

Lynne Berry, County Extension Administrative Assistant; Lyndal Nyberg, League of Women Voters; Dennis Peterson, Director of Noxious Weed; Rod

Meredith, Assistant Director of Public Works/Parks Director; Sam Schmidt, Appraiser; John Cowan, GIS Coordinator; Cheryl Collins, Museum Curator; Frank McCoy, Director of Community Corrections; Charlotte Shawver, Register of Deeds; Richelle Williams, Information Technology Specialist; Becky Topliff, Court Administrator; Monty Wedel, Director of Planning and Development; Larry Couchman, Director of EMS; and Bill Lansdowne, Director of Information Systems, attended.

Mueller reviewed the action taken so far by the Riley County Commission due to the demand transfer cuts.

Mueller reported the estimated 2002 General Fund Carryover is \$4,192,281.11, of which \$2,225,846.00 was budgeted.

The Riley County Commission asked for a one page list of all recommended cuts based on Scenario #2 including the Law Enforcement Center and the Riley County - Manhattan Health Department -1.74% cuts.

Additional Demand Transfer cuts to consider:

1. Not to subsidize the Court Trustees' operations.
2. Limit funding to Junior Colleges.
3. Eliminate road and parks mowing.
4. Salary of pro tem judge in Courts' budget.

Morgan discussed a "Letter of Intent" to proceed with the purchase negotiations for the purchase of Memorial Hospital, 1105 Sunset Avenue, Manhattan, Kansas from a third party.

4:26 News item moved to adjourn. Kearns seconded. Carried 3 -0.